**ARVIND NADENDLA Mobile Numbers:** +91 – 95421 14454

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**Professional Summary**

* Qualified & Experienced professional with 6 **years of** expertise in **Finance, Retail, Food and Fashion Domains** in UK
* Result driven professional with around **3 years of Oracle Applications Experience** in **Financial Modules** (GL, AP, AR, FA & CM)
* **Masters in Business Administration (MBA)** from **West Coast University,**

**London, UK**

* Involved in the **End-to-End Implementation** and **Supporting** on Oracle Financials 11i E-Business suite
* Good expertise with the **Multi-Org Concept** Implementation
* Well aware of the Oracle Applications **R12 salient features** concerned with Finance Modules
* Provided solutions to end users for the issues logged through extensive problem solving skills.
* Creation and follow up of Service Request (SR’s) with Oracle during setting up and testing of Development, Test and Production instances.
* Preparing Functional Specifications & interacting with Technical team for development Reports.
* Preparing the deliverable documents (BP.040, BP.080, BR.100, MD.050, TE.040) as per AIM methodology during each phase of project-Business Process Analysis, Solution Design, & Solution Build.
* Post Production Support and Ensured Quality Assurance in the deliverables
* A skilled problem solver, who takes an objective overview and generates viable solutions
* Energetic and dynamic, relishes challenges and demonstrates good planning ability to facilitate operational and procedural planning.
* A multi-tasker with good project management abilities, who co-ordinates resources effectively to achieve targets within stringent deadlines.
* Demonstrates diplomacy, an empathetic approach and a genuine desire to assist in sometimes sensitive situations.
* Excellent communication and Interpersonal skills to effectively interact with International Clients
* Strong Analytical and Arithmetic skills and capability to learn new techniques
* Worked In different Business environments which help me in understanding new Business structure easily.

**Work Experience:**

* Currently working as a Oracle Apps **Financial Functional Consultant** with

**Nish Technologies, Mumbai** from July 2008

**Educational Qualifications:**

* **Master of Business Administration** (MBA) from **West Coast University, London, UK** in 2003
* **Bachelor of Commerce** from Avanthi Degree College, Hyd in 2001

**Professional Skills:**

ERP : Oracle E-business Suite 11i, R12

Modules : GL, AP, AR, FA and CM

Tools : Web ADI, Toad, Data Loader, Edit Plus

Reporting Tools : Financial Statement Generator (FSG), Report Exchange

Designer (RXI)

Operating Systems : Unix, Windows, NT, Solaris

Packages : MS Office

**Project Specifications**

Project # 1

**Client : The Hibbert Group, New Jersey**

Title : Production Support & Maintenance

**Duration :** **April 2010 to Till Date**

Modules : General Ledger/Accounts Payables

Role : Functional Consultant (Finance)

The Hibbert Group has evolved to provide comprehensive marketing support to many of the most successful companies in the world. As part of the Support team, involved in the following responsibilities

**Working as a second level of support for operations of the client**

* Providing Global Support to the users on day-to-day functional issues on Financials and Distribution modules.
* Imparting training to end-users
* Preparing the manual configuration document for various setups to resolve the client’s issues
* Analyzing and signing off the issues for raising the Service Request from Oracle support
* Monitoring, guiding and resolving the month end closing issues
* Assisting the Technical Team regarding the Functional issues for customization
* Interacting with the client for taking feedback on pending issues and to schedule calls
* First level escalation for the support team
* Testing and signing off the new instances after cloning
* Resolving the issues by guiding the technical team to develop a technical workaround in absence of Standard functionalities provided by Oracle
* Interacting with Oracle Support for resolving critical and transactional Issues by raising TARs
* Preparing Functional Documents for Report Customization wherever issues need to be passed on to the Technical Team.
* Interacting with the Client through Regular Conference Calls.

Project # 2

**Client : Rexnord, Milwaukee, Wisconsin (WI)**

**Title :** Implementation of Oracle Applications

**Duration : July 2008 to Feb 2010**

**Modules :** General Ledger, Purchase, Payables

**Role :** Functional Consultant (Finance)

Rexnord is a leading worldwide industrial company comprised of two strategic platforms: Process & Motion Control and Water Management

* Pre-implementation Study consisting of understanding the Client’s existing business flow
* Gathering and Analysis of the Client’s Current system & the Client’s Requirements.
* Prototyping the Client’s Business Process in terms of Mapping its Functional requirements with Oracle Application’s module-wise standard functionalities in a Test Database, installed as a part of the Oracle Applications Installation Process.
* Identifying the Gaps and providing direct and workaround solution proposals to the client, to fill these gaps
* Preparing Documents like Current business Process and Future Business Process as part of the As-Is and To-Be Process
* Preparing Configuration Documents for Project Implementation
* Carrying out the production setups for setting up the live Oracle Apps system as per the Functional Specifications covered in the Configuration Documents.
* Preparing Test Plans, Test Cases and Test Results in line with the AIM Methodology.
* Thorough Testing of the Procure-To-Pay cycle during the CRP and UAT Phases
* Conducting Trainings to the Client Team (both first cut and end user) and preparing training manuals and Standard Operating Procedures for Accounts Payables, General Ledger and Fixed Assets Modules
* Planned for the legacy data migration/Conversion activities.

**Domain Expertise**

**N.S.R.Anjaneyulu & Co., Mar’ 2008 – June’ 2008**

**I.T & S.T Practitioners**

**Role – Auditing & Accounting Clerk**

Joined this company to learn Income Tax and auditing to freshen up my skills in the accounting field which had actually helped me in looking for a consulting profile which made me move over to Oracle Apps finance.

Responsibilities:

* Preparing profit and loss accounts for clients
* Correction of ledger book entries at client site
* Regular checks on ledger books including receivables and payments
* Managing client database
* Assisting in the auditing of small scale industries
* Payroll of Staff

**PIZZA HUT UK LTD, Marble Arch, London Mar' 2006– Feb' 2008**

**Role - Deputy Manager**

Employed as a part time team member in 2003 and then employed as a deputy manager for Pizza Hut in London had brought a drastic change in my service skills and as a manager for about 70 staff was a very competitive assignment in my career. Restaurant had a turnover of about 50,000 GBP per week, and we had broken the sales records for the 2007 Christmas period in UK which lead our restaurant to be on top and was awarded as a flagship restaurant of London.

**Responsibilities:**

* Analyzing and planning restaurant sales
* Organizing marketing activities, such as promotional events
* Preparing reports at the end of shift and reports for the week
* Preparing reports to analyze and control the cost of sales & cost of labour
* Creating and executing plans for stores sales, profit and staff development
* Setting budgets and agreeing or consulting the senior management for Internal growth of store
* Planning and organizing restaurant needs to make it feel welcomed
* Training staff for the best customer service and company standards
* Observing and Training new recruits for positions applied(management training)
* Feeding team members with new menu changes and updating them with the performance of the store.
* Providing staff incentives time to time to maintain the individual performance and team work in the store

In this company I have worked as an Area Trainer for about 6 months before being developed as a Restaurant manager and I am glad to say I had received the best training from the senior most people of the company, which has provided big boost and confidence.

**NEXT PLC, Chancery Lane, London April 2004 – Feb 2006**

**Role - General Manager**

Next is a Retail fashion Industry with about 50 branches in London and about 200 stores in the whole of UK. Next produces clothing for women, men and children and also has its own exclusive home store department. The job was interesting and challenging as it was a total new theme for my career. This store has provided me with great experiences which have taught me practical lessons of management. The store had a turnover of about 2 million GBP. Being employed as a General Manager, I had the whole store on my shoulders.

**Responsibilities:**

* Analyzing past sale turnovers and preparing sales targets on an year to year basis
* Training shift managers and external managers
* Maintaining and controlling on Cost of labor and cost of sales
* Reviewing quarterly P&L and making amendments for any corresponding issues
* Reporting the performance of the store on a weekly basis to Area managers and providing the sales records to operational heads
* Checking on daily sales and reviewing and reporting any discrepancy to cashiers at head office
* Cash handling if and only if needed and checking on banking deposits and expenses.
* Checking on management and staff expenses and allocating budgets for team meetings
* Making sure every person in the team follows Uniform standards and regular checks on customer service on shop floor
* Conducting team meetings to know the issues of the team, to announce changes in standards and to update them with the stores performance
* Performance reviews of staff on a quarterly basis and management performance reviews for every 6 months
* Attending meetings with operational heads regarding store developments and presenting new marketing strategies.

**Nationwide Building Society, Holborn, London Aug' 2003 – Mar' 2004**

**Role - Assistant Trainee Manager**

Nationwide is committed to helping the communities in which the bank works, particularly in the areas of road safety, environmental issues as well as financial literacy. I was appointed as an assistant trainee manager on a 6 months contract and it was a great learning opportunity for a fresher which actually has given me fantastic opportunities to grow in the market.

**Responsibilities:**

* Responsible for the administration and efficient daily operation of a full service branch office, including operations, product sales, customer service, and security and safety in accordance with the Bank's objectives.
* Providing a superior level of customer relations and promoting the sales and service culture through coaching, guidance and staff motivation.
* Achieving individual and branch sales goals through new business sales, referrals and retention of account relationships.
* Providing leadership, training and supervision.
* Delegating day to day operations to the Operations Officer and the branch Manager.
* Responsible for attaining established Bank and branch goals through active participation in sales management and officer call programs.
* Participating in community affairs to increase the Bank's visibility and to enhance new and existing business opportunities.
* Performing duties in the absence of the Operations Officer as directed by the Regional Manager

**Trainings Attended**

**Management Training:** Possessed management course from Nationwide and Yum Industries

**Personal Profile:**

**Career Objective:**

* To lead by example in any job profile, to create a comfortable position with total dedication and hard work, while contributing effectively for the achievement of the organizational goals.
* Result oriented approach with strong analytical, communication, leadership, and management skills.
* Possessed a good grip on business ethics and management qualities.
* Positioned myself in different roles and had learned the hard way (from scratch)
* Quick learning and Good focus on quality.

**Date of Birth :** 27-Feb-1981

**Passport No :** B5514883

References

**Andy Wenlock, Darren Callagher,**

**Area Manager, Operations Manager,**

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